

From
The Chairman
Board of Examinations
Chennai-600 025

To
The Principal of all Govt., Aided and
Self financing Polytechnic
Colleges.

Letter no.66/C.C./2011 dated 08-02-2011

Sir/Madam

Sub: Technical Education – Board of Examinations – Calculation of Attendance eligibility for Diploma Students- Regarding.

Principals of all Government, Government, Aided and Self Financing Polytechnic colleges are hereby instructed to follow the guidelines strictly and scrupulously while calculating the attendance eligibility of Diploma Students.

- Attendance eligibility of a particular student should be calculated only on the last working day of that semester.
- Even if the Student maintains very low attendance during I /II/ III Spell of the semester he can not be prevented from attending classes.
- **Attendance eligibility should not be calculated in advance and students should not be prevented from attending classes based on the reason that they can not achieve the required eligibility.**
- Explanation will be called for and action will be initiated against Principals if the above guidelines are found to be violated.

(Sd/-)

Commissioner of Technical Education